**肖家桥乡固定资产交接书**

**编号：**

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| 移交部门  及经办人 | |  | | | 接收部门  及经办人 | |  | | | |
| 移交原因 | | |  | | | | | | | |
| 监交人确认 | |  | | | | | | | | |
| **移交物品清单** | | | | | | | | | | |
| 序号 | 名称 | | | 规格型号 | 资产编号 | | | 数量 | 单价 | 购置时间 |
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| 移交部门及负责人：                     年 月 日 | | | | | | 接收部门及负责人：                   年 月 日 | | | | |

备注：1.资产移交清单较多的，须另列《固定资产交接清单》；

2.本表一式二份，交、接方各存一份。